

**Meadowbrook Public School Advisory Council (MPSAC)
Meeting Minutes**

Meeting Date: Dec. 2, 2024

Time: 7:00 - 8:00 p.m.

Location: Meadowbrook Public School and online .

Minutes recorded by: Devon Searle

In attendance: Linnet Richmond (Principal), Sandra Ivory, Sarah, Michelle, James, Jen S. Lindsey, Devon, Athyrai (online), Jen K. (online).

Regrets: Tiffini, Victoria, Kim.

Agenda Item	Decision/ Tabled?	Notes/Follow Up/ Action/Deadline/ Responsibility
1. Call to Order, Welcome, and Land Acknowledgement (Sarah) -Welcome, and Land Acknowledgement read by Sarah.	Meeting called to order at 7:07 p.m. by Sarah Bunker.	-November minutes will be sent by email, and passed by electronic vote.

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<p>Admin Report (Linnet)</p> <p>- Grade Three gifted screening has been completed. Gifted info nights will be coming up in January.</p> <p>-Three additional doors have been installed upstairs. Now every house upstairs has a door, and with two classes per house, it improves concentration and focus for the students. Connected with PLANT to discuss adding doors where possible downstairs, as not all walls on the first floor can hold doors.</p> <p>-Six families are being supported for the Holiday Drive, which is in partnership with retired educators and community organizations. Wish lists for the families are pretty close to fulfilled. In addition, they will get to go on a shopping day for other items at a centralized location, with items such as clothing, gifts and household items. Food vouchers will also be provided for a whole holiday meal.</p> <p>-Meadowbrook's Talent Show will be on December 13th at 1:30 p.m.. There will be magicians, dancers, singers, and comedians, and more. Parents are welcome to attend.</p> <p>-FSYR - Family Services of York Region has been running a Community Ambassador training program in conjunction with the YRDSB, and participants have been attending the program for eight weeks, learning how to support people within the community. They attended the last Community Engagement Evening, and their graduation from the program is also on the 13th, they will have a graduation ceremony in the gym in the morning.</p> <p>- December 18th at 1:30 p.m. there will be a kindergarten concert in the afternoon, the kindergarten classes have</p>		

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<p>Teacher Update - (Sandra Ivory) - The teachers have compiled a list of ideas for classroom and indoor recess boxes.</p> <p>For wish lists: The kindergarten team is looking for mainly outdoor items. Primary is mainly interested in an incubation kit for hatching chicks, bins, a Bluetooth speaker. Junior list has not been compiled yet, the teachers are still thinking about it. Intermediate is still thinking, but looking for supports for MLL, alternative seating.</p> <p>For indoor recess boxes: The teachers are indicating board games, cards, Uno, Kinetic Sand, still working on list.</p> <p>-The last engagement evening was a little quieter, still looking at why it was a quieter turnout this time. It coincided with the Huron Heights SS information night, so that may have been part of the reason, a survey has been sent out to find out when would work best for the community going forward.</p>		
<p>Treasurer Report (Victoria)</p> <p>-Victoria was unable to attend the meeting, and so the financial report will be shared at the next meeting.</p>		

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<p>Hot Lunch Update (Michelle)</p> <p>-Mucho Burrito and Zucca's will continue to be paid for in one month increments.</p> <p>-Pizza will be switching to two-month increments for the rest of the year. The lists and preparation for pizza is much more extensive, so it makes more sense to do it in a slightly larger block of time.</p> <p>-Discussion of what to do with any leftover pizza so that it does not go to waste, sometimes there is leftover due to absences or because there were more slices in the pizza than were ordered, so right now the pizza is going into the freezer, whether it would be possible to donate or every other month could do a dollar-a-slice sale. A Google Form will be sent out to see which Council prefers.</p> <p>- To do a sale we would need more volunteers, however, Michelle will connect with hot lunch helpers about this.</p>		<p>Google Form will be sent for Council to e-vote on whether to sell or donate leftover pizza.</p>

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<p>Kid's Gift Shop (Michelle)</p> <p>-The gift shop is coming along well. Michelle has a collection of things that people have been donating, need to sort out a space, Linnet suggested the empty room in the portable could be used. Michelle encouraged everyone to spread the word about the event. The gift shop is not about raising money, but about the kids having fun, and being able to enjoy the fun of selecting and giving a gift. Want everyone to be involved and have a good experience. Everyone gets a chance to participate. Giving away one item per student, if they donated something. Posters are up in the school, more will be made. An announcement about the gift shop will also be made on the morning announcements.</p> <p>-A pickup service could also be offered to pick up items to be donated on one day before the event.</p>		
<p>Community Communication (Lindsey)</p> <p>-Stressed the importance of the newsletter and reaching out with questions that would be good to inform parents about that they might not know about Meadowbrook, anyone with ideas should reach out to Lindsey.</p>		

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<p>Other Business (Sarah)</p> <p>-Movie night - Planning for January. 16th or 23rd of January would be possible dates. Can use gym, do earlier. Sarah will send an email to the Movie Night Committee to begin organizing.</p> <p>-Do we want to meet in January on the first day back from the break or wait until February to meet? The consensus was to wait until February. Next meeting is Feb. 3, but smaller committees will continue to meet to plan fundraising events.</p> <p>-Spring flower fundraiser - Terra - company selling plants and bulbs, orders must be in March 23rd. So we must decide soon. Plant delivery is minimum \$300. Could do a pickup night in conjunction with another event. Want flowers to be reasonably priced. We have time to think about it and decide. Could reach out to other greenhouses in the area.</p> <p>-Caps and gowns were found in storage, the Grade Eights will have caps and gowns for graduation.</p>		<p>Movie night subcommittee will meet separately to plan a movie night in January.</p> <p>Will reach out to local greenhouses, look into plant sales for spring.</p>
<p>Meeting Adjournment</p>	<p>- Motion to adjourn was called for by Sarah at 7:50 p.m., seconded by Lindsey.</p>	

Next meeting will be **Feb. 3rd, at 7:00 p.m.**, in the Meadowbrook School Library or virtually (via Google Meet.)